

Expense Statement

Employee information

Name

Charles Young

Department

IT Manager

Employee ID

Charles Young\_#8

Manager

Position

4801 Outer Loop, Louisville, Kentucky 40219 I

Pay period

From

To

Date	Account	Description	Hotel	Transport	Fuel	Meals	Phone	Entertain.	Misc.	TOTAL
			\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
										-
										-
										-
										-
										-
										-
										-
			\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Subtotal										\$ -
Advances										
TOTAL										\$ -

Approved by

Notes

